



WELLESLEY
HADDON DENE
SCHOOL

Job Description	
Wellesley Haddon Dene School is committed to safeguarding and promoting the welfare of children and young adults and expects all staff and volunteers to share this commitment.	
Post title	Science Teacher
Remuneration	£35,000 Pro Rata
Hours	8am – 5:50 pm Monday to Friday Term time
Responsible to	Head of Science
Main Responsibilities:	<p>Teaching and Learning</p> <ul style="list-style-type: none">• To manage pupil learning through effective teaching in accordance with the department’s schemes of work and policies.• To ensure continuity, progression and cohesiveness in all teaching.• To use a variety of methods and approaches (including differentiation) to match curricular objectives and the range of pupil needs, and ensure equal opportunity for all pupils.• To set homework regularly, (in accordance with the School homework policy), to consolidate and extend learning and to encourage pupils to take responsibility for their own learning.• To work with SEN staff and support staff (including prior discussion and joint planning) in order to benefit from their specialist knowledge and to maximise their effectiveness within lessons.• To work effectively as a member of the Department team to improve the quality of teaching and learning.• To set high expectations for all pupils, to deepen their knowledge and understanding and to maximise their achievement.• To use positive management of behaviour in an environment of mutual respect which allows pupils to feel safe and secure and promotes their self-esteem.

	<ul style="list-style-type: none"> • To have a thorough and up-to-date knowledge and understanding of the National Curriculum programmes of study, level descriptors and specifications for examination courses. • To keep up to date with research and developments in pedagogy and the subject area.
Monitoring, Assessment, Recording, Reporting, and Accountability	<ul style="list-style-type: none"> • To be immediately responsible for the processes of identification, assessment, recording, and reporting for the pupils in their charge. • Assess pupil's work systematically, using results to inform future planning, teaching, and curricular development. • Prepare and present accurate and informative reports to parents on their child's progress. • Keep an accurate register of pupils in each lessons, reporting unexplained absences, or patterns of absences, in line with the relevant school policy. • Direct reporting to the Headteacher, but also accountable the Governors and Directors of Alpha Schools Limited when required.
Subject Knowledge and Understanding	<ul style="list-style-type: none"> • Have a thorough, up to date knowledge and understanding of the KS1 and KS2 National Curriculum programmes of study, its level descriptors for examinations. • Have an understanding of the requirements of the 11+ exam. • Keep up to date with research and developments in pedagogy and relevant subject areas.
Professional Standards and Development	<ul style="list-style-type: none"> • To be a role model to pupils through personal presentation and professional conduct. • To arrive in class, on or before the start of the lesson, and to begin and end lessons on time. • To cover for absent colleagues as is reasonable, fair and equitable. • To co-operate with the employer in all matters concerning Health and Safety and specifically to take reasonable care of their own Health & Safety, and that of any other persons who may be affected by their acts or omissions at work. • To be familiar with the School and Department handbooks and support all the School's policies, e.g. those on Health and Safety. • To establish effective working relationships with professional colleagues and associate staff. • To strive for personal and professional development through active involvement in the School's appraisal system and performance management procedures. • To be involved in extra-curricular activities such as making a contribution to after-school clubs and visits. • To maintain a working knowledge and understanding of teachers' professional duties as set out in the current School Teachers' Pay and Conditions document, and

	<p>teachers' legal liabilities and responsibilities relating to all current legislation, including the role of the education service in protecting children.</p> <ul style="list-style-type: none"> • To liaise effectively with parent/carers and with other agencies with responsibility for pupils' education and welfare. • To undertake any reasonable task as directed by the Head of Science and Senior Leadership Team. • To be aware of the role of the Governing Body of the School and to support it in performing its duties. • To train in basic first aid. • To be familiar with and implement the relevant requirements of the current SEN Code of Practice. • To consider the needs of all pupils within lessons (and to implement specialist advice) especially those who: <ul style="list-style-type: none"> ○ have SEN; ○ are gifted and talented; ○ are not yet fluent in English. • To uphold the school's core values.
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Person Specification

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	Essential	Desirable	Method of assessment
Qualifications:	QTS	Proven commitment to continued personal development.	Production of the Applicant's certificates
Experience:	<p>Relevant teaching experience.</p> <p>Designing and implementing inspirational and engaging schemes of work.</p> <p>Of using a number of assessment, recording, and planning strategies.</p> <p>Experience managing challenging behaviour.</p> <p>Experience using a number of varied</p>	<p>Experience of the independent school sector, and how individual schools operate within.</p> <p>Experience leading a subject area.</p> <p>Experience dealing with pupils with SEN.</p>	<p>Contents of the Application Form</p> <p>Interview</p> <p>Professional references</p>

	resources to deliver their lessons.		
Skills:	<p>An excellent written and verbal communicator. Excellent time management skills. An exceptional teacher. The ability to contribute to the school as a whole.</p> <p>Plan, set, and assess homework that reflects individual needs.</p>		<p>Contents of the Application Form</p> <p>Interview</p> <p>Professional references</p>
Knowledge:	<p>Excellent, up to date, working knowledge of the National Curriculum and how independent schools operate within it.</p> <p>Know a range of assessment approaches, and how to use the data collected from it to best benefit the pupil.</p>	A specialism in teaching Science.	<p>Contents of the Application Form</p> <p>Interview</p> <p>Professional references</p>
Personal competencies and qualities:	<p>A commitment to lifelong learning for all.</p> <p>The ability to remain calm in many situations that involve children, adults and wider members of the school community.</p> <p>A strong commitment to continued personal development.</p> <p>Flexible, adaptable and enthusiastic.</p> <p>The ability to motivate and inspire.</p>		<p>Contents of the Application Form</p> <p>Interview</p> <p>Professional references</p>

	A willingness to contribute to extra-curricular activities and other aspects of school life.		
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